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# CAMP CHERRY VALLEY

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Leaders Guide



2016

GREATER LOS ANGELES COUNCIL BSA  
2333 Scout Way Los Angeles, California 90026

# THE SUMMER CAMP ADVENTURE

Every hike and overnight campout is a rehearsal for the biggest event of the Scouting year: the Unit's summer camp. A time when the whole gang sets out for a week of real honest-to-goodness, out-of-doors scouting.

To a Scout, summer camp is the greatest adventure that Scouting can offer.

To you, the Unit Leader, summer camp is the greatest chance you have to get to know each of your boys, and by knowing him, help him to grow - to help him become physically strong, mentally awake, and morally straight.

Take a boy to camp and immediately you set out to work a multitude of influences. The activities of each camp day harden the muscles of his body, tan his skin, sweeps fresh air through his lungs, and teaches him new skills. He develops some of the resourcefulness and self-reliance of the pioneer while he learns teamwork and team play. He engages with boys his age while he develops a respect and a belief in the traditional values of his country.

Nature around him touches him deeply - the stillness of the forest, the freedom of the sky, the beauty of the sunset.

Life in camp has a way of bringing out the character traits of a boy. The fact that you are there in camp with him twenty-four hours a day gives you an opportunity to help him develop into a mature, responsible, and skilled young man.

You can help develop confidence by encouraging him to mix with others. You can give the shy boy a chance to entertain the gang with a stunt at the campfire. You can make each boy in the troop realize that when he works for the good of his patrol he works for himself too.

You can strengthen the unity of each patrol and bolster the leadership of each patrol leader by standing squarely behind him in his efforts.

The ideal method for Scout camping is Unit camping under its own leadership - its own leader, assistant unit leaders, and its youth leadership.

Best wishes on a super camp adventure in 2016!

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# WELCOME TO CAMP CHERRY VALLEY

Located on the leeward side of the west end of Catalina Island, twenty two miles from the Southern California Coast, Camp Cherry Valley has much to offer. Unique, native wildlife roams the 157 acre camp under the canopy of the native Catalina Island Cherry trees. The calm, crystal clear cove waters are a safe haven for hundreds of species of marine life.

Established in 1921, the camp was originally operated by the Pasadena Council by Camp Director Skipper Robison. He established traditions that are still alive today, most notably the Tribe of Torqua, the Camp Cherry Valley honor and leadership brotherhood. Scouts who return to Cherry Valley advance in the Tribe as they give service to the camp and participate in the program.

Campers stay in platform tents on raised deck campsites, where cots and mattresses are provided. Nearby are the restroom and shower facilities. The Camp Store provides snacks and souvenirs, just a trails turn from the Archery and Rifle ranges. The Health Lodge is located centrally, as is the Program Office the central hub of camp information. The Dining Hall can accommodate 160 campers at once so meals are served in two shifts.

Camp program areas include the rifle and archery ranges, nature and outdoor skills areas, and Camp Cherry Valley's famous Waterfront. There is always something to do with activities to suit your liking, regardless of age or ability. You can take a self-guided nature walk while identifying native plants along the way. You can join your troop on a snorkel tour, led by the knowledgeable and friendly staff. You can even experience marine wildlife up close in our aquarium. After kayaking around the cove, you can visit the abandoned mine and then challenge your friends at the rifle range to see who can make the dime club. Of course there are always merit badges to earn ranging from Pioneering to Environmental Science to Lifesaving and Geology.

## THINGS TO KNOW ABOUT CAMP CHERRY VALLEY

- You will be camping under the cherry trees so can encounter bees, spiders, ants, mosquitoes, and other insects. Be sure to bring insect repellent.
- Camp Cherry Valley and Catalina Island is also home to deer, birds, squirrels, foxes, and other assorted wildlife. It is their home, and they will occasionally visit the camp. Please be aware of your surroundings, always do activities with a buddy, and respect Mother Nature and the wildlife therein.
- We provide tents, beds, and mattresses for our campers. The assignment of campsites is completely logistical. We assign campsites in a way which fits all troops in the best possible way. Please bring your sleeping bag or bedding.
- The weather at Camp Cherry Valley is temperate and warm during the day with cooling breezes in the evening that might require a light jacket. Please pack accordingly.

# PREPARING FOR CAMP

Before you go to camp certain promotional and informational data should be shared with the Scouts and parents in your unit.

## SCOUTS

- ❖ What to bring.
- ❖ What activities to prepare for.
- ❖ What merit badges are offered & prerequisites.

## PATROLS

- ❖ Get Patrol Flag ready.
- ❖ Sharpen skills for inter-patrol competition.

## PARENTS

- ❖ What are camp costs?
- ❖ When fees are due.
- ❖ Camp dates.
- ❖ How to send mail.
- ❖ How to contact camp for an emergency.

Many Units hold a PARENTS INFORMATION MEETING a few months before camp. This meeting can take place at a Court of Honor, a Committee Meeting, or in place of a Unit meeting. It is here the details of camp are presented to the parents. Questions and Answers will take up a majority of the program. Do not expect to have all the answers but assure the parents that an answer can be found either in this leader's guide, the program guide, or the parents' guide on the camp website.

## UNIT LEADER

- ❖ Needs to know all of this and more.
- ❖ Recruit transportation.
- ❖ Recruit camp adult leadership.
- ❖ Review **ALL** Medical forms for current signatures, dates, medicines your Scouts are taking and medical concerns.
- ❖ Review **ALL** Firearms Permission Forms and know restrictions.
- ❖ Know custody status of all Scouts.

## TROOP LEADERS

- ❖ Need to remember the advancement and activity goals set by their Troop Leader's Council and plan their participation accordingly.

### **SUGGESTED AGENDA**

1. Welcome and Introductions
2. Hand Out Information Sheet
3. Explain Date, Location, Costs
4. Explain Program Highlights
5. Describe Advancement Opportunities
6. Questions and Answers
7. Final Reminders and Adjourn

## CAMP PROMOTIONAL IDEAS

- ❖ Encourage Webelos to cross-over in February, so that you may have time to prepare them for camp.
- ❖ Have fundraising projects to help boys earn their own camp fees.
- ❖ Initiate a program whereby boys who perform well in the Troop get a full or partial scholarship to camp.
- ❖ Invite former or current staff members to your Troop.
- ❖ Talk about the activities at camp to heighten interest.
- ❖ Have the Order of the Arrow Camp Promotion team make a presentation to your Troop.
- ❖ Review advancement goals of each boy and show them how they can meet these goals and still have fun at camp.

# TIMELINE FOR PLANNING YOUR CAMP EXPERIENCE

## ***By February 1:***

- \_\_\_ 1. Inform all Scouts and their parents of your camp dates.
- \_\_\_ 2. Provide promotional information--video, presentation--at unit meeting.
- \_\_\_ 3. Recruit adult leaders for camp. Review Leadership Requirements in this book.
- \_\_\_ 4. Schedule Youth Protection training for all adults attending camp.
- \_\_\_ 5. Note camp fee payment deadlines.
- \_\_\_ 6. Assemble individual Scout/Adult packets from forms section and distribute to each camper. Parents update medical form/schedule physical exam as needed.

## ***By March 30:***

- \_\_\_ 1. Review program guide for specific camp.
- \_\_\_ 2. Begin working on any additional program items for camp--skits, flag, songs, etc.

## ***By May 1:***

- \_\_\_ 1. Plan for the adult leaders attending camp to attend pre-camp meeting.
- \_\_\_ 2. Inspect pack equipment and program items for camp.
- \_\_\_ 3. Coordinate transportation to and from camp.

## ***One month before camp:***

- \_\_\_ 1. Turn in Tour Plan to your local Council Service Center for processing.
- \_\_\_ 2. Collect permission slips for travel to and from camp.
- \_\_\_ 3. Collect medical forms for each Scout/adult as required. It is recommended that **copies** be taken to camp; parents should keep the originals for future use.
- \_\_\_ 4. Notify Council Camping Registrar **in writing** of Scouts with medical/dietary restrictions.
- \_\_\_ 5. Complete camp specific program forms as required.
- \_\_\_ 6. Collect Camper Early Release Forms for all Scouts attending camp.

## ***One week before camp:***

- \_\_\_ 1. Final check on transportation.
- \_\_\_ 2. Prepare 3 copies of your camp roster.
- \_\_\_ 3. Inspect individual and pack gear.
- \_\_\_ 4. Remind campers to bring a sack lunch or money for lunch to and from camp.
- \_\_\_ 5. Review items on Unit Leader Arrival Day Checklist.

# GENERAL INFORMATION

## CAMP CONTACTS

Throughout the process of preparing for camp, you may need to contact individuals associated with Camp Cherry Valley. The following is a list of whom to contact and the best way to reach them:

**Camp Registrar:** Sonia Kagan  
Phone: 626 351-8815 Ext 249  
E-mail: SoniaGuerrero.Kagan@scouting.org

**Camp Director:** Chris Carter  
Phone: 801 388-6613  
E-mail: crcarter@dscmail.net

**Camp Cherry Valley Website:** <http://www.sgvcbbsa.org/programs/camping/camp-cherry-valley>

**Camp Phone Numbers:** (June 5 – August 8)  
Business phone: 310 510-2895

**Camp Emergency Phone Number:** Paul Reyes 626 437-9936

## 2016 SESSION DATES

Week 1: June 12-June 18	Week 5: July 10-July 16
Week 2: June 19-June 25	Week 6: July 17-July 23
Week 3: June 26-July 2	Week 7: July 24-July 30
Week 4: July 3-July 9	Week 8: July 31-August 6

## CAMP FEES

\$565.00 per GLAAC Youth  
\$600.00 per Out of Council Youth  
\$400.00 per Adult

Adults who replace leaders during the week can share fees. Adults coming to camp who do not replace a leader in their troop are charged at a rate of **\$65.00 per day**, to be paid in the business office upon arrival. This price includes room, board, and use of camp facility. Please notify Camp Cherry Valley administration of all leadership changes.

## PAYMENT SCHEDULE

1. Initial deposit of \$200 per unit is required at the time of making a reservation. This deposit is non-refundable, but is applied to your final total.
2. First payment of \$100 per person is due no later than Friday, January 29, 2016. This payment is non-refundable but transferable only to a replacement scout or adult in your troop. If you neglect to make a payment your unit's reservation will be dropped and you will forfeit all money paid.
3. Second payment of \$150 per person is due no later than Monday, February 29, 2016. This payment is non-refundable but transferable only to a replacement scout or adult in your troop. Early payment discount of \$10 per paying person is available if the entire reservation is paid in full by this date. You will need to call or email and state you are taking advantage of this discount so that

we may apply it to your reservation and provide you with the final total. If you neglect to make a payment your unit's reservation will be dropped and you will forfeit all money paid.

4. Third payment of \$250 per person is due no later than Thursday, March 31, 2016. This payment is non-refundable but transferable only to a replacement scout or adult in your troop.
5. Final payment – Total Balance is due no later than Friday April 29, 2016. This payment is non-refundable but transferable only to a replacement scout or adult in your troop. If you neglect to make a payment your unit's reservation will be dropped and you will forfeit all money paid.
6. There is a \$10 discount for pairs of brothers attending camp together. The price per pair can be reduced by \$10 (or \$5 per brother). This is applicable to Scouts only.

Payment methods include cash, check, VISA, MasterCard, Discover or American Express. Checks should be made payable to GLAAC – BSA.

Please note - the above payments are non-refundable and are transferable only to a replacement scout or adult in your troop.

Your help in following this schedule will allow the Scouts in your troop to budget for camp, as well as helping our council provide the maximum number of spaces possible to scouts who wish to attend. Thank you for your help!

Payments should be mailed to: Greater Los Angeles Council, BSA; 3450 E. Sierra Madre Blvd., Pasadena, CA 91107

## **CAMPERSHIPS**

A Scout is Thrifty and as such is encouraged to do all he can to help pay his way to camp. At times, however, it is difficult for a Scout and his family to raise the full fee for summer camp. Limited financial help is available from the Greater Los Angeles Council on an individual basis for Scouts who could not otherwise go to camp due to financial hardships. Scoutmasters in the Greater Los Angeles Council who know of any youth with a legitimate need for financial help are encouraged to help that Scout apply for a Campership. The Campership Application is available on the council website. Camperships are available for *youth members of the Greater Los Angeles Council only*.

## **REFUNDS**

Camper payments are non-refundable and are transferable only to a replacement scout or adult in your troop. Payment-in-full is expected no later than 30 days prior to the start of your camp week. Any drop in the number of scouts or adults, after that point, will result in no refund of money already paid and the remaining balance is still owed.

## **PROVISIONAL CAMPING**

Scouts who cannot attend camp with their unit **or** who want an extra week at camp **or** units unable to provide two-deep adult leadership will become members of the provisional troop. Individual Scouts are encouraged to attend with a friend. Scouts attending with friends will be assigned to the same unit and site. You will still need to pay camp fees as above, just indicate on the application that you are a provisional camper or unit.

## **CAPACITY POLICY**

PLEASE if your camper numbers increase (or decrease) please notify the camp registrar and/or the Camp Director IMMEDIATELY. Every attempt will be made to place your troop in a larger campsite, but a larger



site cannot be guaranteed and you may have to bring the extra tents necessary to accommodate the additional campers. **Please be considerate when adding additional campers by informing the Camp Registrar or Camp Director at least 2 weeks before your scheduled session.**

## VISITORS TO CAMP

- ❖ Visitors are welcome at any time. However, certain days (such as the last full day of the session) will serve better than others.
- ❖ All visitors must check in with the Camp Office upon arrival.
- ❖ Guest meals are available at the charge of \$8.00 per person.
- ❖ Siblings and friends are not allowed at camp without prior permission. **They cannot participate in program activities.**
- ❖ No pets allowed in camp, except for Seeing Eye Dogs.

**LEADERS MAY NOT BRING THEIR CHILDREN FOR THE WEEK IF THEY ARE NOT A REGISTERED MEMBER OF A UNIT THAT IS ATTENDING CAMP THAT WEEK.**

*Scouts are not allowed to leave camp with any person unless the parent or guardian who has legal custody has granted permission. Unit leaders are advised to know the custody status of all Scouts.*

## MAIL SERVICE

Mail delivery to the island varies with the weather and other factors. It is suggested that those parents wishing to mail their Scout a letter or care package do so the Thursday or Friday before the Troop leaves for camp. Most packages mailed later than this will not arrive in camp during the week of camping. Please do not mail money, as it may get lost in the mail. An ATM is located in the town of Two Harbors for emergencies. Please address mail as shown below:

### How to address your packages and letters for:

#### USPS

Scout Name/Unit Number  
Camp Cherry Valley  
PO Box 5067  
Avalon, CA 90704

#### UPS or FedEx

Scout Name/Unit Number  
Camp Cherry Valley  
1 Cherry Valley Road  
Avalon, CA 90704

# ARRIVAL / DEPARTURE PROCEDURES

## TRAVELING TO CAMP

Each unit is responsible for furnishing its own transportation to and from camp. Each Scout must have a signed Parent Authorization for Trip/Activity Medical Treatment for travel to and from camp. This signed form should be given to the driver of the vehicle in which that Scout rides, and collected by the unit leader on arrival at camp.

Traveling to camp in caravans is discouraged. Arranging for several checkpoints in route is preferable. Use cell telephones or CB radios in the front and rear vehicles to maintain contact during the trip. Most importantly make sure all everyone has had a good meal and plenty of rest before making the trip to camp. Units traveling distances of more than two hours should plan at least one rest stop on their way to camp. Remember in most cases the first meal the Scout will have could be as much as six hours after arrival at camp. Make sure your Scouts are physically prepared for the day.

**Under NO circumstances are youth or adults to ride in the backs of trucks, trailers, or campers.**

## **TRAVEL DIRECTIONS**

Troops will arrive on Catalina Island via Catalina Classic Cruises. The boat fare is included in the cost of camp. The boat will depart from the Catalina Express Terminal, near the Queen Mary, at the Port of Long Beach, 1046 Queens Highway, Long Beach, CA. Departure times are located on the map at the back of this guide. As in all activities at Cherry Valley, you should be punctual. One hour early is not too early. Upon arrival, you will be met by two staff personnel who will take your official troop count and give you boarding instructions. The trip across the channel takes approximately two hours.

Any additional transportation costs are not provided. Travel mid-week back to the mainland, or water taxis from Two Harbors to camp must be paid for out of pocket. Any Adult leaders or parents who have arranged a mid-week visit or leadership swap should arrange their tickets with Catalina Express. They should call as early as possible to secure a reservation. There are usually tickets available, but there are luggage restrictions. Their number is 310-519-1212.

**TO MAKE RESERVATIONS TO TRAVEL MID-WEEK, CALL AS EARLY AS POSSIBLE. STANDBY SEATS ARE USUALLY AVAILABLE. ALL SERVICES REQUIRE EARLY CHECK IN AND HAVE LUGGAGE RESTRICTIONS. ALL COSTS ARE THE RESPONSIBILITY OF THE INDIVIDUAL. BE SURE YOUR BOAT IS TRAVELING TO TWO HARBORS FROM SAN PEDRO. THE CATALINA EXPRESS TELEPHONE NUMBER IS: (310) 519-1212.**

### **COMING FROM A LONG DISTANCE?**

Troops can stay at Camp Trask before or after their trip. Sleep under the stars; enjoy swimming, dinner and breakfast before you leave for your Cherry Valley adventure! Additionally, we are now offering an optional sack lunch to take with you to the boat. A reservation form is available at the end of this guide. We will send directions to Camp Trask with confirmation of your reservation.

### **MONDAY TRAVEL**

We are happy to arrange for Monday travel for those troops in need. Troops arriving in camp on Monday will be met in Two Harbors by the camp truck for the transporting of their gear to the camp. One adult leader will be driven to the camp for the purpose of registering their troop, while the rest of the troop hikes into camp. Remember, returning from camp on Saturday will be via Long Beach on the Boy Scout boat, so accommodations will need to be made to have transportation from Long Beach back to your vehicles in San Pedro.

### **ARRIVING AT TWO HARBORS**

Once in Two Harbors all Scouts and adult leaders will have their luggage transported by camp vehicles, while scouts and leaders hike the 1.5 miles into camp. Any leader or Scout with a disability that prevents them from hiking into camp will be transported to camp by van. Shore boats to camp are available at about \$5 per person each way. Please know that this service is provided only for those people who are unable to make the hike.

Those leaders traveling to camp via a private boat must contact the camp Director at 310 510-2895 before arrival and arrange for their own moorings with the Harbor Master using Channel 9. **ALL PRIVATE BOATS ARE RESTRICTED FROM TYING ONTO THE CAMP CHERRY VALLEY DOCK OR ITS MOORINGS.**

## PACKING YOUR GEAR

We recommend that you pack all your gear in a soft, military style bag that can be placed under your bed while at camp. Mark your gear with a red ribbon or tag, and the letters CCV. Once you get to Long Beach, your gear will be moved around many times and will not be under your supervision until you get into camp. Do not attach anything to your bag. Fishing poles must have a hard case.

Use your day pack to carry items you will need with you on the boat and on your hike into camp. This may include food, or snacks, but every scout should carry at least one water bottle. The Scoutmaster must collect all Medical Forms and present them to the Health Officer upon arrival in camp. This will ensure that every camper has their medical form in hand at the time of check-in. The Scoutmaster must also carry the troop roster and any fee payment receipts.

**Note: Do not pack medical forms, fee payment receipts, or other check-in materials (e.g. troop rosters, merit badge sign-up sheets, etc) in gear bag. Every Scoutmaster should carry these items with them into camp.**

## MONDAY ARRIVAL

Troops that are traveling to camp on Monday must notify the Greater Los Angeles Area Council office with their intention to do so. If you know you are not going to arrive on-time due to car troubles, traffic, or other reasons, please notify the camp or Chris Carter.

## SATURDAY ARRIVAL & ACCOMMODATIONS

In order to give the staff adequate time off troops cannot plan to arrive on Saturday.

## CHECKING OUT OF CAMP

During your week at camp troop leaders may want to leave camp to visit the town of Two Harbors. Camp Cherry Valley requires the following when adults leave camp:

1. Adequate adult leadership remains in camp to supervise the troop. Note: the two-deep leadership policy must always be followed.
2. Persons who are leaving must sign out on the provided check-in/check-out sheet in the administration office. This will allow us to account for people who are out of camp. Please remember to check-in when you return to camp.
3. Alcoholic beverages should not be purchased while in town as they will not be allowed back into camp. Furthermore, any persons showing any signs of intoxication will be expelled from camp.

# CAMP FACILITIES

## CAMPSITES

Each campsite is supplied with the following:

Platforms and canvas tents  
Shovel, rake, broom, hose, fire buckets  
Bulletin board  
Flag Pole  
Picnic Table  
Water  
Toilet

Equipment each unit should bring:

Lantern (battery, propane/butane or gas)  
Insect repellent (non-aerosol)  
First aid kit  
Pushpins for your bulletin board  
American Flag/Unit Flag/Patrol flag  
Tablecloth or cover  
Bedroll & sleeping bag

## TRADING POST

The Camp Cherry Valley trading post ran by our friendly and courteous staff is stocked with a wide variety of program supplies, souvenir t-shirts, sweatshirts, hats, patches, pocketknives and much more. We carry general camping supplies, personal hygiene items, and an excellent selection of snacks and beverages. We encourage each Scout to bring an adequate amount of spending money. The trading post is open every day and the average Scout will spend \$60-\$70 throughout the course of the week. Trading post hours are on the camp week at a glance and will be posted and announced regularly at camp.

It is suggested that each unit have one or more adults acting as bankers, holding and disbursing money to each Scout as needed. They can also ensure that money allocated by the parent for a T-shirt or hat is used to make that purchase.

## SHOWER AND RESTROOM FACILITIES

Showers and restrooms are available for all campers at any time, but should be used before quiet time at 10:00 PM. We ask for your help in maintaining the good condition of our restrooms and showers by treating them with respect and immediately reporting any malfunctions to the camp administration. In keeping with youth protection guidelines, adults should be aware of their troop's behavior and maintain discipline by providing supervision while the boys are at the shower units. All campers must wear flip-flops or water socks when showering. If there are any mechanical problems or difficulties with other camper please contact the staff. **Due to the sensitive nature of our septic system units are prohibited from bringing their own toilet paper and paper towels to camp.**

## LAUNDRY FACILITIES

There are no laundry facilities available for campers at Camp Cherry Valley. There are, however, staff laundry facilities onsite. Should a camper have an "accident" or for another reasonable cause, special arrangements may be made to ensure a safe and sanitary environment for the Scout.

## DINING HALL

We eat "cafeteria style" at Camp Cherry Valley. Everyone in the troop will have a chance to play an active role in food service during the week. Depending on the number of campers, the camp may be divided into two meal shifts. Each meal shift will gather at the assembly area for grace. From there, troops will be dismissed one by one in a predetermined order into the dining hall. Troops will sit at their assigned tables for the entire week. Troops will be joined by their troop friends at each meal. If you are sharing a table with another Troop, please work out a waiter rotation schedule with them.

## WAITER DUTY

We ask that you provide one waiter for every table that is assigned to your troop. The duties of the waiters are as follows:

1. Report to the dining hall steward ten minutes prior to the scheduled mealtime **with washed hands.**
2. Set table with appropriate condiments and refresh them throughout the meal.
3. Wipe down table and clean area around table after the troop has eaten.
4. Accept further direction from the dining hall steward.

Please assign one adult per troop per day to supervise the clean up after meals.

## PHONES AND PHONE USE

Outgoing personal calls are not allowed on the camp telephone except in the case of an emergency. While your service provider might tell you your cell phone and data should work well at camp please understand that because of the geographic position of Camp Cherry Valley at the scout reservation Verizon cellular

service provides excellent coverage in limited areas while AT&T cellular coverage is spotty in limited areas of camp.

There is no public phone available. If campers wish to contact their parents they need to use either their own or one of their adult leaders' cell phones. Any leader bringing a cell phone can charge it in the business office on the power strip provided. Do not bring your own power strip. All leaders charging cell phones do so at their own risk. Camp Cherry Valley is not responsible for cell phones that are lost or stolen. Although we leave it to your Troops discretion, we recommend that Scouts do not bring cell phones to camp.

## **INTERNET AND COMPUTER USE**

WIFI is available in Camp. Check with the program office for more details.

## **CAMPSITE COURTESY**

The campsite and the camp is your troop/unit home during the week. Your troop friend and commissioner are in camp to serve you; however, **troop conduct is always the responsibility of the adult leadership in the unit.** Please instruct your Scouts to respect the campsites of others. Do not enter them unless invited. Control noise, respect quiet hours, and leave other people's personal property alone. Damage to tents and campsite equipment will be charged to the Scout troop to which the responsible person(s) belongs.

During sessions with a large number of campers, it may be necessary for different troops to share the same campsite. In cases such as these, we ask for your understanding and help in maintaining a spirit of brotherhood and camaraderie in the campsite.

## **DAMAGED EQUIPMENT**

It is expected that Scouts will properly take care of all equipment they use. Sometimes, however, equipment gets damaged and needs to be repaired or replaced. If members of your troop damage camp equipment due to misuse or negligence, the cost of repairing or replacing any damaged equipment is expected to be settled before your unit leaves camp. Please see below the base chart of fee charges for major items.

Please report any damage of camp equipment to your commissioner. In the event damages are discovered after your departure from camp, an invoice will be sent to your unit for payment. When a Scout causes damage, whether it is intentional or not, it will be charged to the Scout or troop. Please see the infraction and cost grid below of some of the most commonly damaged items at camp.

Units will be charged for damaged equipment using the following scale:

COTS Mattress replacement	\$70.00
Mattress cover replacement	\$50.00
Metal Bed replacement	\$250.00
TENTS Rips and tears per INCH	\$25.00
Writing on canvas per PANEL	\$150.00
Tent replacement	\$600.00
OTHER Discharge of fire extinguisher	\$75.00
Garden hose replacement	\$20.00

# **POLICY INFORMATION**

## **QUIET HOURS**

All campers will be provided with at least eight hours of quiet time. Between 10:00 pm and 6:00 am, each day we ask that you enforce this quiet period. If there is a problem in your campsite or with campers from

another troop please notify a commissioner. Please do not take matters into your own hands. Let the staff deal with such problems.

## **DUTY TO GOD**

The Boy Scouts of America is an *all-denominational* organization which encourages each member to actively participate in his religious beliefs and responsibilities as he sees fit. Camp Cherry Valley has a chaplain on duty and a chapel for Scouts, individuals, or groups to use for religious worship. An *all-denominational* religious service is a highlight of our Sunday evening program and all Scouts are encouraged to attend. Grace will be said before each meal and many campers will have an opportunity to participate. Please let your Scouts know they should feel free to pray as is their custom, and remind them of the importance of showing respect for all forms and traditions of prayer.

## **TOUR PLANS**

Out of Council units must file a Tour Plan Application. Contact your local Scout office for the proper form and further information. This plan outlines safety procedures for troops as they travel on outings throughout the country. A copy of the tour plan will be asked to be shown upon check-in. The unit leader needs to hold on to the tour plan in case they leave camp with their Scouts for any reason.

**Greater Los Angeles Area Council units do not need to file tour plans to attend Camp Cherry Valley.**

## **INSURANCE**

Every unit attending camp **must** be covered by some type of accident and sickness insurance plan. All units registered in the Greater Los Angeles Area Council are covered under the BSA Campers' Accident and Sickness insurance plan. Some Councils also provide this insurance to their registered units; others offer the insurance to their units at a small fee. Some units are covered by their chartered partner.

## **LEADERSHIP REQUIREMENTS**

- ◆ The role of adult leaders at summer camp is very important. In planning, supervising, teaching, and participating, their influence and support is critical. Start recruiting your leaders early and have alternates standing by, in case of emergency or inclement events.
- ◆ Each unit is required to have at least two adult leaders. The recommended ratio is one adult for every ten Boy Scouts.
- ◆ The primary unit leader at camp must be a registered adult Scouter at least 21 years of age, preferably the unit's year-round leader or assistant leader.
- ◆ The second adult may be a registered Scouter, 18 years old or older, or the parent of a participating Scout.
- ◆ All adult leaders coming to camp must be registered with the BSA and youth protection certified.

## **LEADER RESPONSIBILITIES**

Adult supervision is a critical component of a successful youth program. The leadership and guidance you provide your Scouts during your stay will keep much safe and enhance their overall camping experience. We ask our staff to lead by example specifically by living Scout Oath and Scout Law, and we would ask that Scouts and adult leaders do the same.

- ◆ Adults should know where the Scouts are and should sit with the boys at meals and monitor the Scouts' behavior: Whittling on trees and "sword fighting" with sticks are unacceptable.

- ◆ Activity areas requiring specialized supervision--such as the waterfront, archery range and rifle range--are supervised by qualified, certified adult staff members. Any program supervisor may request the assistance of adult leaders.
- ◆ Enforce the buddy system: **Scouts are not to go off by themselves.**
- ◆ Damage to camp property is not tolerated. Greater Los Angeles Area Council expects full restitution, including the full cost of materials, labor, and other costs related to replacement or repairs.
- ◆ Unit leaders must follow instructions under "YOUTH LEAVING CAMP PROPERTY" section of this guide for any youth needing to leave camp early.
- ◆ It is the responsibility of the unit leader to inform the camp, in writing, of the physical or mental disabilities of any youth or adult camper, so that the camp can provide proper accommodations.
- ◆ Please help us follow all written, spoken, and implied rules and regulations as they are in place to protect the Scouts, adults, staff, facility, equipment, property, and the environment.

## SLEEPING ARRANGEMENTS

- All leaders are expected to reflect high moral standards established by custom, traditional values, and religious teachings.
- Male and female leaders require separate sleeping facilities. Married couples may share the same quarters if appropriate facilities are available.
- Parents and sons are permitted to sleep in the same tent.

## YOUTH PROTECTION

All adults participating with their unit at camp must be Youth Protection Trained and listed on the Camp Roster. Each unit is responsible for making sure all adults receive this training before arrival. Contact your district training chair for assistance.

The Youth Protection policies of the Boy Scouts of America begin with selecting the best possible leaders. The following policies provide additional security for boys in the program and protect adult leaders against false allegations of abuse.

- ◆ **Two-deep leadership.** Two registered adult leaders or one registered adult leader and a parent of a participant, one of whom must be at least 21 years of age, are required on all trips and outings. The chartered organization is responsible for ensuring that sufficient leadership is provided for all activities.
- ◆ **No one-on-one contact.** One-on-one contact between adults and youth members is not permitted. In situations that require personal conferences, the meeting should take place in view of other adults and youth. All youth campers are required to adhere to the buddy system at all times while in camp.
- ◆ **Respect of privacy.** Adult leaders must respect the privacy of youth members in situations such as changing clothes or taking showers at camp. Adults should intrude only to the extent that health and safety requires. They should also protect their own privacy in similar situations.
- ◆ **Separate accommodations.** When camping, no youth is permitted to sleep in a tent of an adult other than his own parent or guardian.
- ◆ **Proper preparation for activities.** All activities should take into consideration the capabilities of the participating Scouts. No activity should be undertaken without proper preparation, equipment, clothing, supervision, and safety measures.
- ◆ **No secret organizations.** The Boy Scouts of America does not recognize any secret organization as part of its program. All activities are open to observation by parents and leaders.

- ◆ **Appropriate attire.** Proper clothing for activities is required--for example, skinny-dipping is not appropriate in Scouting.
- ◆ **Constructive discipline.** Discipline used in Scouting should be constructive and reflect Scouting's values. Corporal punishment is never permitted.
- ◆ **Hazing prohibited.** Physical hazing and initiations are prohibited and may not be included as part of any Scouting activity.

## YOUTH LEAVING CAMP PROPERTY

Once a boy has checked into camp he is not authorized to leave the property except in an emergency or if he is participating in a camp program. Authorization can be granted for a boy to be picked up by a parent or family member using the following guidelines:

- ◆ The Camp Director must be notified in writing from the parent or guardian having custody of the child through the Scout leader in charge of the unit upon check-in. If a camper is to be picked up before the end of the camping session, this notification must also say who is authorized to pick up the child. The Camper Early Release Form must be filled out completely and signed.
- ◆ Upon arrival of the adult having permission to pick up the camper from the camp, the adult must check in with the Camp Director at the camp office.
- ◆ The Camp Director will notify the adult leader of the unit who will verify whether this is the correct adult to pick up the camper.
- ◆ If the adult picking up the camper is the correct person confirmed by the adult unit leader, the boy will then be contacted and released to the adult by the Camp Director.
- ◆ If an adult camp leader is taking a boy home during the camp week, he must check out with the Camp Director and must inform the Camp Director upon his return to camp. If the child is not directly related to the adult leader, two-deep leadership guidelines as stated in the youth protection training must be followed. Upon returning to the camp property, the adult leader must check in with the Camp Director.

**Note:** Parents should be encouraged not to pick up a child until the conclusion of the total session program, usually following breakfast on the last day of camp.

The Camp Director will require the unit leader to complete the Camper Early Release Form when emergency situations occur, such as death in the family or serious injuries.

Verification of authorized persons to remove campers in case of emergencies shall be by telephone with the youth's parent or legal guardian. The Camper Early Release Form shall be kept as a part of the camp's permanent file. In the absence of the Camp Director, the Assistant Camp Director, Business Manager or Camp Program Director shall coordinate the early release of a camper. The above listed camp personnel shall be trained by the Camp Director.

## CAMP HEALTH

### MEDICAL INFORMATION

All participants who come to camp **must** have a current BSA Annual Health and Medical History. Medical evaluation must be performed by a physician licensed to practice medicine and must be current within 12 months (BSA Annual Health and Medical History form can be downloaded from the Camp Cherry Valley website). The approved medical form also contains an authorization form for medical treatment. The parent of all minors **must** sign this medical form. All Scouts and adults will go through medical rechecks and evaluations by the camp health officer during the swim-check process.



All troops should bring a complete first aid kit with them for minor injuries. Appoint an adult in the troop as the medic whose primary responsibility is to take care of Scouts with headaches, coughs, scrapes, minor cuts, and bruises, etc.

Each troop is required to carry adequate and proper liability and health insurance. Please prepare to verify that each camper is protected and brings a copy of his insurance card or numbers in case of an emergency while at camp. Troops and Crews who are not members of the Greater Los Angeles Area Council must bring proof of accident and sickness insurance from their local council.

Our Health Lodge is equipped with supplies to handle most injuries in camp. A licensed first responder, EMT, nurse, or physician will usually be on site 24-hours a day to handle such emergencies. Serious injuries, which require immediate advanced medical support, will be handled by the paramedics in Two Harbors, who are never more than ten minutes away from Camp Cherry Valley. For less serious injuries, but which still require medical attention, troop and unit leaders will be responsible for transporting the injured person to the nearest medical treatment facility.

Practitioners of the Christian Science faith must provide the camp with a written letter from the practitioner.

## **NO MEDICAL EXAMINATION – NO CAMP NO EXCEPTIONS!!**

### **PRESCRIPTION MEDICATIONS**

With approval of the Camp Medical Officer, there are three options regarding dispersing prescription medications at camp.

- Parents at camp are entitled to distribute medication to their own children.
- An adult who is designated as the troop medic can be responsible for storing all medicine in a locked box and dispensing it to the troop.
- If you would like, the camp medical officer will assume the responsibility of dispensing medication.

In any case, all troop medications should be locked up in a container which is accessible to adults only. All prescription and over-the-counter medications must be stored in their original containers and with clearly marked original containers. Any medications that require refrigeration must be checked with and dispensed by the camp health officer. Medications such as inhalers, EpiPens, insulin, etc. should be carried on the person who uses the medication.

In an effort to make the administration of medication as smooth as possible, we ask that you have parents fill out the Medical Administration Form. If the troop medic will be storing and dispensing medications they must consult with the health officer before doing so. If the Camp health officer will be dispensing your troops' medications, this form must be turned in upon arrival at camp.

### **FIRST AID**

The Health Lodge is designed to meet the medical emergency needs of our campers. All injuries will be reported and properly recorded. We are ready with emergency support and will make necessary contact with the emergency medical response team in Two Harbors in cases that require such medical attention. Due to the high cost of over-the-counter medicine, such medicines will only be distributed from the health lodge in emergency situations. Persons who have non-emergency medical situations will be sent to their troop medic for assistance. Some medications for common ailments (i.e. colds, headaches, sore throats, coughs, etc) will be sold in the trading post to adults only. Units are required to camp equipped with a well-

stocked first-aid kit, cough drops, throat lozenges, Tylenol, Advil, TUMS, and any other medicine that your campers may need during their week at camp.

## **SPECIAL NEEDS**

Scouts with special medical concerns:

- ◆ Must have a written record of the nature of ongoing treatment and care.
- ◆ May be required to have a parent accompany the Scout to camp.

Special dietary needs of Scouts or adults: If you have special dietary needs, such as allergies or religious observances, while at camp, please let us know in writing and/or by telephone at least two weeks before your arrival. We are happy to do what we can to meet your needs; however, since food is purchased in large quantities, those with very restrictive diets (e.g. gluten allergies) will need to make arrangements to bring a cooler of food with them to camp. The camp will be happy to store the camper's cooler in the kitchen refrigerator.

Religious Waivers: In keeping with established policy, it is understood that there may be instances where the medical examination policy is in violation of the religious convictions of the individual. The requirement is waived with a written statement from the camper/camper's parents and proper church officials that a definite violation of religious conviction is involved.

## **CAMPERS WITH DISABILITIES**

Camp Cherry Valley is prepared to assist campers with physical, mental, or emotional disabilities in any capacity needed. Scoutmasters can phone prior to coming to camp or discuss with the Camp Director upon arrival of their specific troop disabilities. As a facility Camp Cherry Valley has all amenities needed to assist a physically disabled camper. From a program perspective the staff is willing and able to help campers with mental and emotional disabilities navigate their way through merit badge classes, swim checks, and any other program function.

## **CAMPER FITNESS LEVEL**

The general program requires light physical activity, but there will be instances such as hike day, walking to the shooting ranges, or waterfront that will increase a camper's heart rate and require more strenuous activity. Camp Cherry Valley advises that all campers know their physical limitations and prepare for the camp by walking or hiking several months before camp begins. It is advised that once at camp all youth and adult leaders should take things slowly until their bodies have had a chance to adjust to the terrain and altitude.

## **PREVENTING HOMESICKNESS**

One of the biggest problems for Scouts attending camp may be that of homesickness! Each family can be of great assistance to the unit leaders by stressing to their Scouts the fun they will have, the new friends they will meet, the fantastic Scouting adventure they will experience, and the achievements they will conquer! Family members should not mention how much they will miss the boys or that the boys will miss mom or dad, TV or video games.

Scouts will be kept busy with a variety of activities and the unit leaders and camp staff will look for signs of homesickness. The staff can be especially helpful in case of homesickness so that each boy will be able to remain in camp and have a positive experience.

Another problem associated with homesickness is caused when a boy telephones home. Once a boy talks to mom or dad, if he was not homesick there is a good chance he will be after calling. Please have parents discourage their sons from telephoning home, except in an emergency. If the boy insists on telephoning home from camp, he should get permission from his unit leader. When unit leaders receive such requests, they should discuss the situation with a commissioner before allowing the boy to use the telephone.

## **CAMP SAFETY**

For the well-being of Scouts, leaders, and parents at camp, the camp staff encourages the following important practices:

### **EMERGENCY PROCEDURES AND INFORMATION**

As part of the first flag ceremony the camp will demonstrate the emergency alarm system. Any other alarms during the week will signify an actual emergency. If you hear the alarm, proceed to the assembly area, join your troop, and account for everyone therein. Further instructions will be disseminated at the assembly area. Be sure that your troop discusses and understands what to do in case of emergencies.

### **ECOLOGY**

1. Animal Conservation: Please make certain that all Troop members understand the delicate balance of plant and animal life on Catalina Island. Everyone should do their best to ensure that no animals are harmed or killed. This applies to marine as well as land life. Please walk only on designated trails and roads.
2. Pets: No pets of any kind should be brought to camp. Pets are a threat to wildlife and are in danger themselves.
3. Plant Conservation: The vegetative life on the Island and in the sea is very fragile. Please make every effort to stay on the trails, do not pick the flowers, or collect specimens. Do not gather firewood or use natural materials for camp construction projects. The cherry trees are our special charge. Please do all you can to prevent name carving, hammock hanging, and other acts that damage the trees.
4. The Salina is an environmentally protected area that is vital to the health and well-being of the cove. Please help us keep the Scouts from walking through it or destroying it in any way.
5. Fire: The smallest spark is a deadly threat to wildlife and campers. No fireworks, open fires, flame utilizing lamps, or other equipment can be allowed in camp.
6. Please help us keep the campers on the roads and designated trails, as this will help protect the animal habitat and plant life from destruction.

### **WATER**

Conservation and wise use of water is a top priority at Camp Cherry Valley. We ask for your help in conserving water by taking short showers and turning faucets all the way off. Please stress this with your Scouts.

### **WILD ANIMALS**

Camp Cherry Valley is situated on the beautiful Catalina Island. It is home to a number animals such as deer and fox. Please be respectful of their habitat and do not feed the animals.

## PERSONAL SAFETY

- ◆ Wear shoes at all times (except in the showers where beach shoes, flip flops, or water socks are required). Flip flops or water shoes should be worn to the waterfront to protect your feet. Once there Scouts may play in the water barefooted. **Walking through the camp barefooted is prohibited!**
- ◆ Do not run unless it is part of a program activity. Stay on the trails and out of the non-staffed program areas.
- ◆ Do not walk on or dislodge rock or wood trail outlines or markers.
- ◆ Please respect the privacy of the camp staff by staying out of their living areas.
- ◆ Do not throw rocks, sticks, pine cones, or other objects, except in designated areas.
- ◆ Report any maintenance problems to the camp administration immediately.
- ◆ Do not leave food, candy, etc. in tents or unit campsites at night. Food smells attract unwanted camp visitors.
- ◆ The camp operates on the buddy system. Scouts should always be with at least one other Scout, including in the tent at bedtime.
- ◆ Help keep camp clean; leave camp better than you found it. Put all trash in garbage cans.

## AQUATICS SAFETY

- ◆ Waterfront areas are under the supervision of adults certified by the BSA National Camp School at all times.
- ◆ The Safe Swim Defense plan and Safety Afloat principles are followed at all times in the aquatics areas. Swim checks are required of all campers before participating in aquatic activities. All aquatic activities follow the buddy system. Scouts are paired within the same ability groups.
- ◆ The aquatics program is primarily recreational. Boating activities (canoes, rowboats, and kayaks) are limited and operate under the guidelines of Safety Afloat.
- ◆ Adult leaders are required to take Safe Swim Defense and Safety Afloat training prior to any unit activity involving aquatics outside of Scout resident camp. For your convenience, these two training courses may be offered at camp.

## FIRE SAFETY

Fire always presents a danger to Catalina Island. Los Angeles County prohibits fires in the campsites or in any area above the dining hall. For that reason, we ask that Scouts and Leaders pledge to the following guidelines:

1. Scouts are not allowed to play with matches, lighters, or hot sparks.
2. Adults wishing to smoke must only do so in specially designated areas away from the Scouts. Do not smoke while hiking or in any camp building or activity area.
3. If a fire starts in a tent, exit immediately and collapse the tent poles inward.
4. Fire drills are held during each session, in accordance with state law. Upon hearing the alarm, all Scouts must report immediately to the camp designated assembly area. Adult leaders then report to the Camp Director or staff designee that the unit is present and everyone is accounted for.
5. Never remove the fire tools from your campsite.
6. In case of fire the central alarm system or camp staff member will notify you.

## SHOOTING SPORTS SAFETY

Field sports training teaches skills, discipline, self-reliance, sportsmanship, and conservation--all elements of character that Scout leaders try to instill. Objectives to be learned are:

- 1) Skill in the activity.
- 2) Safety through self-imposed discipline.
- 3) Attitudes and habits which help build good character and physical fitness.

To achieve these objectives:

- The shooting ranges are under supervision of adults certified by the BSA National Camp School at all times. Boy Scouts have the availability to shoot .22 caliber rifles, black powder muzzle loading rifles, and bows and arrows.
- Permission slips are required from parents or guardians authorizing their Scout to shoot firearms. This form must be turned in to the camp administration prior to any Boy Scout handling any firearm or bow and arrow.
- Personal firearms of any caliber, ammunition, hunting arrows, cross bows, throwing knives, and bullwhips may not be brought to camp.
- In order to maintain the safe operation of the rifle and the archery ranges we ask that all personal coaching be performed by the range staff only. This limits the distractions while Scouts are shooting and allows all participants to hear the range commands.

## GUIDE TO SAFE CAMPING

### ALCOHOL AND DRUGS

*"It is the policy of the Boy Scouts of America that the use of alcoholic beverages and controlled substances are not permitted at encampments or activities on property owned and/or operated by the Boy Scouts of America or at any activity involving participation of youth members."*

*The Guide to Safe Scouting*

This policy will be strictly enforced for all those that use camp facilities.

### SMOKING

The Boy Scouts of America's position on smoking strongly urges leaders neither to use tobacco products in any form nor to allow their use in the presence of youth. Therefore, due to medical evidence and growing community sensitivities, a *smoke-free* environment policy was developed. "All buildings and facilities under control of the Greater Los Angeles Council are to be designated as nonsmoking facilities. Smoking outside entrance/exit doors is prohibited at any location. In addition, all Scouting functions, meetings, or activities will be conducted on a smoke-free basis with permitted smoking areas located away from all participants."

The Camp Director will identify those limited outdoor areas where smoking is permitted once at camp. In most cases smoking is limited to an area behind the program office **only!** Smoking will not be allowed in program areas, campfire bowl and all buildings.

## **HAZING**

Older Scouts sometimes feel that new Scouts should be "initiated" into the Troop with a hazing activity. You should be alert to this desire of older boys and direct efforts into meaningful initiation programs. Hazing has no place in Scouting, nor does running the gauntlet, belt line or similar punishments.

## **DISCIPLINE**

Corporal punishment will not be tolerated in camp. Physical abuse such as manhandling, pushups, and loud, abusive screaming are also not allowed as punishment for youths. For problems in camp please see the Camp Director for proper action.

## **FIREWORKS**

Fireworks are especially dangerous at camp. Both state and county agencies prohibit their use in these mountains. **NOTHING** of this sort may be brought into camp for any reason. Fireworks will **NOT** be tolerated or permitted and any that are found will be **CONFISCATED and not returned**. Persons having fireworks are subject to immediate dismissal from camp.

## **POLICY ON USE OF CHEMICAL FUELS (LIQUID, GASEOUS, OR JELLIED)**

Liquid, gas, or jelled fuel is not permitted at Camp Cherry Valley. Battery operated lanterns and flashlights are only allowed.

The use of liquid fuels for starting any type of fire is prohibited. This includes damp wood, charcoal, and ceremonial camp fires.

# PARENTAL FIREARM AUTHORIZATION FORM

I give consent for \_\_\_\_\_ of Troop # \_\_\_\_\_, who is my son or ward, to use all of the firearm equipment offered at Camp Cherry Valley **except** those circled below:

Black Powder Rifles

.22 Rifles

I, the undersigned parent or legal guardian, do hereby authorize the Southern Sierra Council to furnish firearms, archery, and other appropriate equipment as marked, to the minor named herein for the purpose of instruction in the safe handling and shooting of firearms, target shooting and related activities under the supervision of the appropriate Area Director staff.

This authorization will remain in effect for said minor while he is participating in any Boy Scouts of America program or activity related to firearms, unless revoked in writing by the undersigned and said revocation personally delivered to the camp program office.

Parent/Guardian's Name \_\_\_\_\_ Date \_\_\_\_\_

Phone Number (H) \_\_\_\_\_ (W) \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_

\*California Penal Code Section 12522:

S12551. Furnishing Firearm To Minor Under 18 Without Permission of Parent. -- Every Person who furnishes any firearm, air gun, or gas operated gun, designed to fire a bullet, pellet, or metal objective, to any minor under the age of 18 years, without the express or implied permission of the parent or legal guardian of the minor, is guilty of a misdemeanor.

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## PHOTO RELEASE

I hereby give permission for the Greater Los Angeles Area Council and CampWorks, Inc. to use pictures taken of me and/or my son for the promotion of the Scouting program in the Southern Sierra Council and throughout the United States.

Full Name of Participant: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of Participant: \_\_\_\_\_

Date: \_\_\_\_\_

Or

Father/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mother/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Camp Cherry Valley Medical Administration Form

Name of Scout: \_\_\_\_\_ Troop #: \_\_\_\_\_ Dates attending: \_\_\_\_\_

Medications to be administered: \_\_\_\_\_

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In the schedule below, please mark when each medication is to be administered:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Morning</b>							
<b>Afternoon</b>							
<b>Evening</b>							
<b>Bedtime</b>							

If you have any medications that must be taken at a specific time or at a time that is not listed in the chart above, please note it:

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**Note:** The Camp Health Officer will approve ways to disperse medication. Adult leaders are highly encouraged to keep a copy of this medical administration form and to be present during the administration of their Scouts' medications.



# PERSONAL GEAR FOR SCOUTS AND LEADERS

- ◆ San Bernardino mountain weather is unpredictable in the summer months and may change quickly. Bring clothing appropriate for heat, cold, and rain.
- ◆ The Official BSA uniform is appropriate dress any time during the week.
- ◆ Scouts wear full uniforms at evening flag ceremonies and dinner. BSA activity uniform is daytime wear.
- ◆ Be sure all personal items are marked with full name and unit number. Neither the adult volunteers, the camp, nor the camp staff are responsible for lost or misplaced items.

## **CLOTHING**

Uniform, uniform hat  
T-shirts  
Shorts  
Jeans (optional)  
Swim suit and towel  
Pajamas or sweats  
Sweater, jacket, or sweatshirt  
Tennis shoes  
Sturdy shoes for hiking  
Old tennis shoes/water socks for swimming  
Underwear (1 pair per day)  
Socks (1 pair per day)  
Handkerchiefs/tissues  
Pen, pencil, paper

## **OPTIONAL ITEMS**

Camera and film  
Musical instrument  
Sewing kit  
Money for trading post (\$60-\$70)  
First aid kit  
Watch  
Sunglasses  
Whistle on cord  
Compass  
Fishing pole  
Pocket knife (need unit leader permission, and Totin' Chip card required)

## **PAPERWORK (Signed, dated)**

Health Form  
Medical Administration Form  
Trip/activity medical permission slip  
Shooting Sports permission slip

## **AND VERY IMPORTANT**

Prescription medications (w/Medical Admin Form)  
Sack lunch for drive to camp  
Lunch money for return from camp

## **CAMPING GEAR**

Sleeping bag or blankets  
  
Pillow (optional)  
Pack/duffel bag/suitcase  
Day pack/fanny pack  
Canteen or water bottle  
Drinking cup  
Flashlight, extra bulb/batteries  
Clothes line--1/4"(10-20 feet) and pins

## **TOILET KIT**

Toothbrush and toothpaste  
Comb  
Sun screen  
Soap (biodegradable)  
Lip balm  
Insect repellent (non-aerosol)  
Towel, washcloth  
Deodorant  
Shaving gear (adults)

## **UNAUTHORIZED EQUIPMENT**

Hunting bows, crossbows, arrows  
Firearms, ammunition, Cap guns  
Fireworks  
Illicit drugs  
Alcoholic beverages  
Tobacco products  
Matches, Fire Lighting Devices (Scouts only)  
Knives with blades longer than 3"  
Fixed blade, sheath knives  
Open toed shoes  
Expensive jewelry

# FORMS REQUIRED AND CHECK-IN PROCESS

There are a number of forms--for the group as well as for individuals--required for camp attendance. Overall suggestions for successful forms management include:

***Recruit a leader whose only role is to disperse and track forms required for camp. Read and complete each form carefully. Ensure that authorized signatures are obtained as required.***

**The following forms are required for camp:**

## **Unit Forms**

- Camp Roster.** List all youth and adult campers, with emergency contact names and telephone numbers. Bring 2 copies to camp (one for the camp and one for yourself)

## **Individual Forms**

- Personal Health and Medical Record.** Available at all Council Service Centers and on the Internet at [www.Scouting.org](http://www.Scouting.org). Every camper must have a current health form signed by the appropriate medical personnel. See the health section of this camp guide for further information.
- Medical Administration Form.** All medications dispensed at camp should be listed on each Scouts individual form. Forms will be collected by the Camp Health Officer.
- Parent Authorization for Trip/Activity Medical Treatment.** Provides leaders transporting scouts to camp permission to treat them. This form should travel to camp in the same vehicle as the camper, not be held together by the tour leader. It is the one form in this packet that should **not** be handed in at camp. The unit leader should collect them on arrival and hold them for departure.
- Parental Firearm Authorization Form - Consent for Minor to use Firearms, BB Rifles and Archery Equipment.** Must be completed by a scout's parent or legal guardian in order for him to shoot rifles, shotguns and bow and arrows.

***The speed of your unit's check in will be greatly improved if:***

- All forms are organized by type and readily available.** Since the forms are processed and used in different locations at camp, have all medical forms, all shooting sports permission slips, etc. grouped together rather than by individual camper.

# CAMP ROSTER

UNIT LEADER: \_\_\_\_\_ UNIT: \_\_\_\_\_ DISTRICT: \_\_\_\_\_

CAMP: \_\_\_\_\_ CAMPSITE: \_\_\_\_\_ WEEK: \_\_\_\_\_

Adult Leaders	Date in Camp	Emergency Contact	Emergency Phone	Date of Youth Protection Training
Primary				

As the unit leader responsible for Youth Protection training in this unit, I verify that the above adult leaders have completed Youth Protection Training on the dates listed.

NAME (Print) \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

Youth Names	Rank	Age	Emergency Contact	Emergency Phone
SPL				

*SPL – Senior Patrol Leader or top youth leader*



# CAMPER EARLY RELEASE FORM

Camper: \_\_\_\_\_ Unit: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Unit Leader Name: \_\_\_\_\_ Phone: (H) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Unit Leader Signature Approval for Release: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ AM \_\_\_\_ PM \_\_\_\_

Name of Person to Whom Camper is released: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Date of Release: \_\_\_\_\_ Time of Release: \_\_\_\_\_ AM \_\_\_\_ PM \_\_\_\_

Proof of Identity of Said Person: \_\_\_\_\_

Reason for Release: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Camp Director's Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

.....  
Camp Representative's Signature: \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

# PARENT AUTHORIZATION FOR TRIP/ACTIVITY AND MEDICAL TREATMENT

I, the undersigned parent/guardian of \_\_\_\_\_  
(Scout)

authorize his participation in the Southern Sierra Council summer camp program at

\_\_\_\_\_ on \_\_\_\_\_,  
(Name of camp) (Dates of Camp)

including travel to and from camp by motor vehicle. I understand the trip/activity will be under  
the general supervision of \_\_\_\_\_.  
(Registered Adult Leader's Name)

In case of emergency, I understand reasonable effort will be made to contact me. In the event I cannot be reached, I authorize the physicians or hospitals selected by the adult leader to provide medical treatment, including, without limitation, hospitalization, anesthesia, surgery, medication by injection or otherwise, and release to the adult leader.

\_\_\_\_\_  
(Signature of Parent/Guardian) (Date)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
(24-hour Emergency Phone Number)

\_\_\_\_\_  
(Medical Insurance Co.) (Policy Number)

## Camp Cherry Valley Summer Camp Menu 2016

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Breakfast</b>		Pancakes Hash Brown Sausage Links Fruit Bar Cereal Bar Milk Juice	Scrambled Eggs Biscuits & Gravy Bacon Fruit Bar Cereal Bar Milk Juice	Oatmeal Breakfast Casserole Fruit Bar Cereal Bar Bagel & Cream Cheese Milk Juice	French Toast Sausage Link Hash Brown Fruit Bar Cold Cereal Bar Milk Juice	Breakfast Burritos Fruit Bar Cereal Bar Milk Orange Juice	Oatmeal Cold Cereal Bar Coffee Cake Peaches Fruit Bar Cold Cereal Bar Milk Juice
<b>Lunch</b>		Corn Dogs Mac & Cheese Rice Krispy Salad Bar Punch	Pizza Salad Bar Cookie Punch	<b>Lunch on Trail</b> Sandwich Carrots Granola Bar Fruit Roll Up Chips Apple	Hot Dog Chips Chili Sauerkraut Salad Bar Punch	Chicken Patty Sandwich Chips Pork & Beans Salad Bar Cookie Punch	
<b>Dinner</b>	Roast Mashed Potato Peas Corn Salad Bar Cake Milk Punch	Chicken Cordon Blue Rice Pilaf Salad Bar Mixed Veggies Pudding Milk Punch	Pork Sandwich Cole Slaw Pickle Spear Applesauce Salad Bar Milk	Hamburgers French Fries Salad Bar Watermelon Ice Cream Sandwich Milk Punch	Spaghetti Green Beans Bread Sticks Salad Bar Milk Punch	Steak Baked Potato Green Beans Salad Bar Cake Roll Milk Punch	

2016 <b>CAMP CHERRY VALLEY WEEK AT A GLANCE</b> 2016							
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
Trading Post Hours <b>Daily</b> 9:00-6:00 PM <b>Wednesday</b> 3:00-7:00 PM <b>Saturday</b> 7:00-9:30 AM	7:00 AM Starboard Breakfast & Port Inspection	7:00 AM Starboard Breakfast & Port Inspection	7:00 AM Starboard Breakfast & Flag Ceremony	7:00 AM Starboard Breakfast & Port Inspection	7:00 AM Starboard Breakfast & Port Inspection	7:00 AM Starboard Breakfast & Final Port Inspection	
	7:40 AM Port Breakfast & Starboard Inspection	7:40 AM Port Breakfast & Starboard Inspection	7:40 AM Port Breakfast	7:40 AM Port Breakfast & Starboard Inspection	7:40 AM Port Breakfast & Starboard Inspection	7:40 AM Port Breakfast & Final Starboard Inspection	
	8:45 AM Flag Ceremony & Morning Messages	8:45 AM Flag Ceremony & Morning Messages	Hike Day Lunch on the Trail	8:45 AM Flag Ceremony & Morning Messages	8:45 AM Flag Ceremony & Morning Messages	8:45 AM Flag Ceremony & Awards Ceremony	
	9:15-12:15 PM Troop Time & Swim Checks	9:25 AM 1st Merit Badge Session		9:25 AM 1st Merit Badge Session	9:25 AM 1st Merit Badge Session	9:15 AM Hike to Two Harbors	
		10:15 AM Adult Leader Roundtable		10:15 AM Adult Leader Roundtable	10:15 AM Adult Leader Roundtable		
		10:25 AM 2nd Merit Badge Session		10:25 AM 2nd Merit Badge Session	10:25 AM 2nd Merit Badge Session	10:45 AM Boat Departs to Long Beach	
	12:20 PM Starboard Lunch	11:25 AM 3rd Merit Badge Session			11:25 AM 3rd Merit Badge Session	11:25 AM 3rd Merit Badge Session	
	1:00 PM Port Lunch	12:20 PM Starboard Lunch			12:20 PM Starboard Lunch	12:20 PM Starboard Lunch	
	2:00 PM 1st Merit Badge Session	1:00 PM Port Lunch			1:00 PM Port Lunch	1:00 PM Port Lunch	
1:30 PM Check in at Long Beach	3:00 PM 2nd Merit Badge Session	1:30 PM SPL Roundtable @ Chapel			1:30 PM SPL Roundtable @ Chapel	1:30 PM SPL Roundtable @ Chapel	12:45-1:15 PM Boat Arrives in Long Beach
4:30 PM Arrive at Two Harbors & Hike to CCV	3:15 PM Adult Leader Roundtable 4:00 PM 3rd Merit Badge Session	2:00-5:00 PM Troop Time			2:00-5:00 PM Troop Time	2:00-5:00 PM Troop Time	
6:05 PM Starboard Dinner & Port SPL/SM Meeting @ Chapel	5:15 PM Starboard Dinner 5:55 AM Port Dinner	5:15 PM Starboard Dinner 5:55 AM Port Dinner		5:15 PM Starboard Dinner 5:55 AM Port Dinner	5:15 PM Starboard Dinner 5:55 AM Port Dinner	5:15 PM Starboard Dinner 5:55 AM Port Dinner	
6:50 PM Port Dinner & Starboard SPL/SM Meeting @ Chapel	7:00 PM Commissioner Team Building Games	6:30PM Troop Friend Night & Service Projects		6:45 PM Flag Ceremony & Highland Games	6:45 PM Tribe of Torqua Ceremony		
8:00 PM Scouts Own @ Chapel	8:30 PM Flag Ceremony OA Speech & SPL Tribe of Torqua Ceremony		7:00 PM Flag Ceremony & Commissioner Campfire	8:00 PM Honor Trail	7:30 PM Flag Ceremony & Closing Campfire		
8:30 PM Flag Ceremony & Opening Campfire							
<p>Waiter call is 15 minutes before each meal. Please send one waiter for every troop table.  Port Watch Kybo duty after breakfast @8:00 AM. Starboard Watch Kybo Duty after dinner @ 6:00 PM</p>							



